



Contact Us

A full application pack is available from the Business Partner or downloading the pack from the Emmaus website:

Email - [ktaylor@emmausmac.com](mailto:ktaylor@emmausmac.com)  
Phone – 07907 716118  
Online - [www.emmausmac.com](http://www.emmausmac.com)

We warmly welcome visits to the schools. For specific questions about the role and/or to request a visit, please contact:  
[ktaylor@emmausmac.com](mailto:ktaylor@emmausmac.com)

**Closing Date: 2<sup>nd</sup> July 2025**

**Interviews: 9<sup>th</sup> July 2025**

**EMMAUS**  
**CATHOLIC MAC**  
Our journey with Christ

## We are recruiting for a Site Officer Required to Start As Soon As Possible

**Emmaus Catholic MAC Pay Scales Grade 6 SCP 12 – 17      £27,711.00 - £30,060.00**  
This a fulltime post and the postholder will be required to work 37 hours per week working across 2 sites

St. Wulstan's Catholic Primary School in Stourport-On-Seven and St. Joseph's Catholic Primary School in Droitwich are looking to recruit a Site Officer. This is an exciting opportunity for someone with the relevant experience and skill set to join our schools to be competent and central to the smooth operations of St. Wulstan's and St. Joseph's Catholic Primary School.

The Site Officer would be responsible for a wide range of duties and responsibilities connected with the fabric, grounds and maintenance of the school.

Please refer to the job description and person specification for further details.

We welcome applications from both Catholics and non-Catholics but expect all employees to support the Catholic ethos and values of the school.

Emmaus Catholic MAC is committed to safeguarding and promoting the welfare of children and young people. This position is subject to an Enhanced Disclosure check under the Rehabilitation of Offenders Act 1974.

All applicants must be able to provide documentation to prove their right to work in the UK.

Effective from September 2022, KCSIE states as part of the shortlisting process school and colleges should consider carrying out on-line searches, as part of the due diligence on shortlisted candidates. This is to determine suitability to work with children and keep them safe. All shortlisted candidates are now subject to an on-line check and if there is anything concerning, then the shortlisted candidate will be asked to comment on it either prior to interview



THE ARCHDIOCESE of BIRMINGHAM

